



June 19, 2017

Dear RBS Parents and Guardians,

We hope that you have a safe and healthy summer. This letter includes some very important information from the nurse's office for the 2017-2018 school year. **All required forms can be found on the Rock Brook website under the FORMS tab.**

**Universal Child Health Record**

This is a required form that must be filled out by your physician and returned to RBS.

**Medication Form**

Please fill out a new medication form if your child will be taking any medications while in school/in the nurse's office during the 2017-2018 school year. It will need to be signed by you and your doctor. All medications must be sent to school in the original bottle and labeled correctly.

**Allergy/Asthma**

If your child has a food or insect allergy or asthma that may warrant the use of rescue medication during the school year, please read this notice carefully. The New Jersey State Law requires that physicians complete and sign an Allergy Action Plan and or an Asthma Treatment Plan for their patients with life threatening allergies or asthma who may require use of an inhaler or Epinephrine during the day while at school. It will need to be signed by you and your doctor. All medications must be sent to school in the original bottle and labeled correctly.

**Seizure Action Form**

The Seizure Action Form needs to be completed and signed by your physician and you if your child has a seizure disorder. If there are any medications that may need to be given for this during the school year, these medications should be sent to school in the original bottle with the correct label.

In order to maintain a safe and healthy environment for your child, all paperwork and any medications you wish to store in the nurse's office during the school year must be submitted to the nurse's office by JULY 5<sup>th</sup> if your child is attending ESY. If they are not, then before SEPTEMBER 8<sup>th</sup> the first day of the 2017-2018 School Year.

Do not hesitate to call us with any questions. 908-431-9500, ext 33.

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